



FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS

Terms of Reference for Intern

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| Name: | |
| Job Title: Intern | |
| Division/Department: FAO-Algeria | |
| Programme/Project Number: | |
| Location: Algiers, Algeria | |
| Expected Start Date of Assignment: ASAP | Duration: 11 months after the EOD |
| Reports to: <i>Name:</i> Nabil Assaf | <i>Title:</i> FAO representative in Algeria |

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

BACKGROUND

The main aim of the FAO country offices, which are headed by an FAO Representative, is to assist governments to develop policies, programmes and projects to achieve food security and to reduce hunger and malnutrition, to help develop the agricultural, fisheries and forestry sectors, and to use their environmental and natural resources in a sustainable manner.

The Internship Programme is a learning opportunity aiming to attract talented young women and men who are strongly motivated to share their new perspectives, innovative ideas and latest research experience in FAO's domains. At the same time, the Programme provides FAO with the assistance of qualified individuals specializing in relevant fields in connection to [FAO Strategic Objectives](#) and [UN Sustainable Development Goals](#).

TASKS AND OBJECTIVE

Under the general supervision of the FAO Representative and the Direct supervision of the Assistant FAO Representative for Programme the Officer will ensure the following tasks and responsibilities:

- Contribute to the formulation of programs and projects at country level especially the projects related to the forestry, Natural Resources Management, climate change and Forestry
- Coordinate with other UN Agencies, bilateral and multilateral donors for the objectives of the program. Identify possible sources for technical and financial resource mobilization.
- Contribute to the implementation of the RNE regional initiatives related activities mainly the water scarcity initiative and the small-scale family farming initiative;
- Contribute to projects formulations and follow up on the implementation of the related activities;
- Contribute to the preparation of the press releases and any other communication materials regarding FAO activities;
- Contribute to the preparation and the implementation of FAO events organized in Algeria and the preparation of the final reports of these events;
- Act as SDG reporting focal point within the UNCT joint activities in Algeria

- Perform other tasks as needed.

KEY PERFORMANCE INDICATORS

Expected Outputs:

Required Completion Date:

- Concepts notes
- Projects documents and periodical reports: Annual and quarterly work plans and evaluation reports
- Draft Communication materials and/or messages
- End of assignment report with findings and recommendations

By end of assignment